

**Appendix 1: SGSAH CDA Application 2023**  
**Collaborative Doctoral Award Application Form for 2023**

**Partnership Information**

**Lead-HEI** (higher education institution at which the PhD student will be registered):

**Collaborating HEI(s)** (this is not a requirement of the scheme, but where there is an additional collaborating HEI, it must be from within the 10 DTP HEIs):

**Partner organisation** (Where there is more than one collaborating partner, please provide additional details):

**1. Partner Organisations (300 words)**

*Summary of Partner Organisation(s) core activity/business and capacity to undertake this partnership/host a PhD student for the length of the project.*

**2. Title of Doctoral Project:**

**3. Research Summary (100 words)**

*Summary of the proposed research project that will be comprehensible to non-specialists and suitable for PR and communication channels.*

#### **4. Research Proposal (1,000 words)**

*Summary of:*

- *Research question(s)/problem*
- *Research context, methods and sources, originality/innovation and contribution to knowledge*
- *Knowledge Exchange, Public Engagement & Impact*

#### **5. Benefits to partner (200 words)**

*A CDA must demonstrate clear benefits to the partner. Summary of*

- *How the research project as conceived contributes to delivery of the partner organisation's strategic goals*
- *How the project fits with the partner's priorities and needs*
- *How the project will benefit the partner*

#### **6. Benefits to HEI (200 words)**

*Summary of:*

- *Strategic alignment between partners*
- *Added value to the HEI's research environment*
- *Benefits and potential further developments*

### **7. Supervision Arrangements**

*Each proposal must be supported by at least two academic supervisors designated as Primary/Lead Supervisor, Co-supervisors and/or Secondary Supervisor.*

#### **Lead Supervisor (must come from the lead-HEI)**

Name:

Institution:

Email:

Discipline:

ECR (within six years of their first academic appointment): Yes/No

Supervision allocation (please indicate)

75%

60%

50%

Total number of doctoral researchers supervising currently (as FTE):

Up to six most relevant research outputs:

#### **Academic Supervisor 2**

Name:

Institution:

Email:

Discipline:

ECR (within six years of their first academic appointment): Yes/No

Supervision allocation (please indicate)

Supervision allocation (please indicate)

25%

20%

50%

Total Number of students supervising currently (as FTE):

Up to six most relevant research outputs:

**Partner Supervisor**

Name:

Email:

Organisation:

Position:

Relevant experience:

**8. Supervisory expertise, research training environment and benefits to student (800 words)**

*Summary of:*

- *Strengths of the supervisory team for this project*
- *Value of the partnership*
- *Research environment and partnership and how it will support doctoral researcher and the project*
- *Training and skills development*

**9. Project Management (300 words)**

*Project plan including summary of:*

- *How the project and supervisory team will be managed and supported*
- *Measures and milestones*
- *Management and contingency planning*

**10. Partnership Agreement (200 words)**

*Summary of:*

- *Processes by which a formal partnership agreement will be put in place*
- *Anticipated key elements of the agreement.*

**11. Ethics (150 words)**

*Summary of:*

- *Any identified ethical or safety issues attached to this research project*
- *Impact plans with indication of how these will be addressed*

**12. Studentship Recruitment (200 words)**

*Summary of:*

- *Assessment of the likely pool of applicants for this project and how you intend to reach it.*
- *How you will advertise the studentship and recruit the student to ensure the best doctoral candidate nomination is made.*

**13. Confirmation of supervisory requirements**

One member of the proposed academic supervisors has previously supervised at least one doctoral candidate to successful completion.

All academic supervisors have completed supervisory training for new supervisors before commencement of the studentship.

All academic supervisors have completed an Updating Workshop/Briefing session in the past four years.

SGSAH Supervisors' Induction: *All supervisors must attend a SGSAH CDA Supervisors' Induction. SGSAH will contact successful teams with the dates in due course.*

**Signed by the Lead Supervisor:**

**Name:**

**Date:**

**Signed by the Lead-SGSAH Exec Member:**

**Name:**

**Date:**

**Signed by Partner Organisation Supervisor:**

**Name:**

**Position:**

**Date:**