Appendix 1: SGSAH CDA Application 2023
Collaborative Doctoral Award Application Form for 2023

Partnership Information

Lead-HEI (higher education institution at which the PhD student will be registered):

Collaborating HEI(s) (this is not a requirement of the scheme, but where there is an additional collaborating HEI, it must be from within the 10 DTP HEIs):

Partner organisation (Where there is more than one collaborating partner, please provide additional details):

1. Partner Organisations (300 words)
   Summary of Partner Organisation(s) core activity/business and capacity to undertake this partnership/host a PhD student for the length of the project.

2. Title of Doctoral Project:

3. Research Summary (100 words)
   Summary of the proposed research project that will be comprehensible to non-specialists and suitable for PR and communication channels.
4. Research Proposal (1,000 words)
   Summary of:
   - Research question(s)/problem
   - Research context, methods and sources, originality/innovation and contribution to knowledge
   - Knowledge Exchange, Public Engagement & Impact

5. Benefits to partner (200 words)
   A CDA must demonstrate clear benefits to the partner. Summary of
   - How the research project as conceived contributes to delivery of the partner organisation’s strategic goals
   - How the project fits with the partner’s priorities and needs
   - How the project will benefit the partner

6. Benefits to HEI (200 words)
   Summary of:
   - Strategic alignment between partners
   - Added value to the HEI’s research environment
   - Benefits and potential further developments
7. **Supervision Arrangements**

Each proposal must be supported by at least two academic supervisors designated as Primary/Lead Supervisor, Co-supervisors and/or Secondary Supervisor.

**Lead Supervisor (must come from the lead-HEI)**

Name:  
Institution:  
Email:  
Discipline:  
ECR (within six years of their first academic appointment): Yes/No

Supervision allocation (please indicate)

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Total number of doctoral researchers supervising currently (as FTE):

Up to six most relevant research outputs:

**Academic Supervisor 2**

Name:  
Institution:  
Email:  
Discipline:  
ECR (within six years of their first academic appointment): Yes/No

Supervision allocation (please indicate)

Supervision allocation (please indicate)

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Total Number of students supervising currently (as FTE):

Up to six most relevant research outputs:

**Partner Supervisor**

Name:
Email:
Organisation:
Position:
Relevant experience:

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8. **Supervisory expertise, research training environment and benefits to student (800 words)**

*Summary of:*
- Strengths of the supervisory team for this project
- Value of the partnership
- Research environment and partnership and how it will support doctoral researcher and the project
- Training and skills development

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9. **Project Management (300 words)**

*Project plan including summary of:*
- How the project and supervisory team will be managed and supported
- Measures and milestones
- Management and contingency planning
10. Partnership Agreement (200 words)
Summary of:
- Processes by which a formal partnership agreement will be put in place
- Anticipated key elements of the agreement.

11. Ethics (150 words)
Summary of:
- Any identified ethical or safety issues attached to this research project
- Impact plans with indication of how these will be addressed

12. Studentship Recruitment (200 words)
Summary of:
- Assessment of the likely pool of applicants for this project and how you intend to reach it.
- How you will advertise the studentship and recruit the student to ensure the best doctoral candidate nomination is made.
13. **Confirmation of supervisory requirements**

One member of the proposed academic supervisors has previously supervised at least one doctoral candidate to successful completion. □

All academic supervisors have completed supervisory training for new supervisors before commencement of the studentship. □

All academic supervisors have completed an Updating Workshop/Briefing session in the past four years. □

SGSAH Supervisors' Induction: *All supervisors must attend a SGSAH CDA Supervisors' Induction. SGSAH will contact successful teams with the dates in due course.*

Signed by the Lead Supervisor:
Name:
Date:

Signed by the Lead-SGSAH Exec Member:
Name:
Date:

Signed by Partner Organisation Supervisor:
Name:
Position:
Date: