**Appendix 1: SGSAH CDA Application 2023**

**Collaborative Doctoral Award Application Form for 2023**

**Partnership Information**

**Lead-HEI** (higher education institution at which the PhD student will be registered):

**Collaborating HEI(s**) (this is not a requirement of the scheme, but where there is an additional collaborating HEI, it must be from within the 10 DTP HEIs)**:**

**Partner organisation** (Where there is more than one collaborating partner, please provide additional details):

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| 1. **Partner Organisations (300 words)**

*Summary of Partner Organisation(s) core activity/business and capacity to undertake this partnership/host a PhD student for the length of the project.*  |

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| 1. **Title of Doctoral Project:**
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| 1. **Research Summary (100 words)**

*Summary of the proposed research project that will be comprehensible to non-specialists and suitable for PR and communication channels.*  |

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| 1. **Research Proposal (1,000 words)**

*Summary of:* * *Research question(s)/problem*
* *Research context, methods and sources, originality/innovation and contribution to knowledge*
* *Knowledge Exchange, Public Engagement & Impact*
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| 1. **Benefits to partner (200 words)**

*A CDA must demonstrate clear benefits to the partner. Summary of* * *How the research project as conceived contributes to delivery of the partner organisation’s strategic goals*
* *How the project fits with the partner’s priorities and needs*
* *How the project will benefit the partner*
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| 1. **Benefits to HEI(200 words)**

*Summary of:* * *Strategic alignment between partners*
* *Added value to the HEI’s research environment*
* *Benefits and potential further developments*
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| 1. **Supervision Arrangements**

*Each proposal must be supported by at least two academic supervisors designated as Primary/Lead Supervisor, Co-supervisors and/or Secondary Supervisor.*  **Lead Supervisor (must come from the lead-HEI)** Name:             Institution:     Email:             Discipline:                                     ECR (within six years of their first academic appointment): Yes/No  Supervision allocation (please indicate) 75% 󠆸 □ 60%  □  50%  □  Total number of doctoral researchers supervising currently (as FTE):  Up to six most relevant research outputs:      |
| **Academic Supervisor 2** Name:          Institution:        Email:             Discipline:                                                                         ECR (within six years of their first academic appointment): Yes/No  Supervision allocation (please indicate) Supervision allocation (please indicate) 25%  □ 20%  □ 50%  □   Total Number of students supervising currently (as FTE):  Up to six most relevant research outputs:   |
| **Partner Supervisor**  Name:     Email: Organisation:                                           Position: Relevant experience:      |

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| 1. **Supervisory expertise, research training environment and benefits to student (800 words)**

*Summary of:* * *Strengths of the supervisory team for this project*
* *Value of the partnership*
* *Research environment and partnership and how it will support doctoral researcher and the project*
* *Training and skills development*
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| 1. **Project Management (300 words)**

*Project plan including summery of:* * *How the project and supervisory team will be managed and supported*
* *Measures and milestones*
* *Management and contingency planning*
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| 1. **Partnership Agreement (200 words)**

*Summary of:* * *Processes by which a formal partnership agreement will be put in place*
* *Anticipated key elements of the agreement.*
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| 1. **Ethics (150 words)**

*Summary of:* * *Any identified ethical or safety issues attached to this research project*
* *Impact plans with indication of how these will be addressed*
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| 1. **Studentship Recruitment (200 words)**

*Summary of:* * *Assessment of the likely pool of applicants for this project and how you intend to reach it.*
* *How you will advertise the studentship and recruit the student to ensure the best doctoral candidate nomination is made.*
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| 1. **Confirmation of supervisory requirements**

One member of the proposed academic supervisors has previously supervised at least one doctoral candidate to successful completion*.*□  All academic supervisors have completed supervisory training for new supervisors before commencement of the studentship.  □  All academic supervisors have completed an Updating Workshop/Briefing session in the past four years. □  |

SGSAH Supervisors’ Induction: *All supervisors must attend a SGSAH CDA Supervisors’ Induction. SGSAH will contact successful teams with the dates in due course.*

**Signed by the Lead Supervisor:**

**Name:**

**Date:**

**Signed by the Lead-SGSAH Exec Member:**

**Name:**

**Date:**

**Signed by Partner Organisation Supervisor:**

**Name:**

**Position:**

**Date:**