**Appendix 1: SGSAH CDA Application 2025**

**Collaborative Doctoral Award Application Form for 2025**

**Partnership Information**

**Lead-HEI** (higher education institution at which the PhD student will be registered):

**Collaborating HEI(s**) (this is not a requirement of the scheme, but where there is an additional collaborating HEI, it must be from within the 10 DTP HEIs)**:**

**Partner organisation** (Where there is more than one collaborating partner, please provide additional details):

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| 1. **Partner Organisations (300 words)**   *Summary of Partner Organisation(s) core activity/business and capacity to undertake this partnership/host a PhD student for the length of the project.* |

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| 1. **Title of Doctoral Project:** |

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| 1. **Research Summary (100 words)**   *Summary of the proposed research project that will be comprehensible to non-specialists and suitable for PR and communication channels.* |

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| 1. **Research Proposal (1,000 words)**   *Summary of:*   * *Research question(s)/problem* * *Research context, methods and sources, originality/innovation and contribution to knowledge* * *Knowledge Exchange, Public Engagement & Impact* |

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| 1. **Benefits to partner (200 words)**   *A CDA must demonstrate clear benefits to the partner. Summary of*   * *How the research project as conceived contributes to delivery of the partner organisation’s strategic goals* * *How the project fits with the partner’s priorities and needs* * *How the project will benefit the partner* |

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| 1. **Benefits to HEI(200 words)**   *Summary of:*   * *Strategic alignment between partners* * *Added value to the HEI’s research environment* * *Benefits and potential further developments* |

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| 1. **Supervision Arrangements**   *Each proposal must be supported by at least two academic supervisors designated as Primary/Lead Supervisor, Co-supervisors and/or Secondary Supervisor.*    **Lead Supervisor (must come from the lead-HEI)**  Name:    Institution:    Email:    Discipline:    ECR (within six years of their first academic appointment): Yes/No    Supervision allocation (please indicate)  75% 󠆸 □  60%  □  50%  □    Total number of doctoral researchers supervising currently (as FTE):    Up to six most relevant research outputs: |
| **Academic Supervisor 2**  Name:    Institution:    Email:    Discipline:    ECR (within six years of their first academic appointment): Yes/No    Supervision allocation (please indicate)  Supervision allocation (please indicate)  25%  □  20%  □  50%  □      Total Number of students supervising currently (as FTE):    Up to six most relevant research outputs: |
| **Partner Supervisor**    Name:  Email:  Organisation:  Position:  Relevant experience: |

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| 1. **Supervisory expertise, research training environment and benefits to student (800 words)**   *Summary of:*   * *Strengths of the supervisory team for this project* * *Value of the partnership* * *Research environment and partnership and how it will support doctoral researcher and the project* * *Training and skills development* |

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| 1. **Project Management (300 words)**   *Project plan including summery of:*   * *How the project and supervisory team will be managed and supported* * *Measures and milestones* * *Management and contingency planning* |

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| 1. **Partnership Agreement (200 words)**   *Summary of:*   * *Processes by which a formal partnership agreement will be put in place* * *Anticipated key elements of the agreement.* |

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| 1. **Ethics and Integrity (300 words)**   *Please identify any ethical or safety issues attached to this research project and/or its impact plans and how these will be addressed. Please add a link to your lead HEI’s Ethics and/or Research Integrity policy.* |

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| 1. **Studentship Recruitment (200 words)**   *Summary of:*   * *Assessment of the likely pool of applicants for this project and how you intend to reach it.* * *How you will advertise the studentship and recruit the student to ensure the best doctoral candidate nomination is made.* |

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| 1. **Confirmation of supervisory requirements**   One member of the proposed academic supervisors has previously supervised at least one doctoral candidate to successful completion*.*□    All academic supervisors have completed supervisory training for new supervisors before commencement of the studentship.  □    All academic supervisors have completed an Updating Workshop/Briefing session in the past four years. □ |

SGSAH Supervisors’ Induction: *All supervisors must attend a SGSAH CDA Supervisors’ Induction. SGSAH will contact successful teams with the dates in due course.*