Appendix 1: SGSAH CDA Application 2024  
Collaborative Doctoral Award Application Form for 2024

**Partnership Information**

**Lead-HEI** (higher education institution at which the PhD student will be registered):

**Collaborating HEI(s)** (this is not a requirement of the scheme, but where there is an additional collaborating HEI, it must be from within the 10 DTP HEIs):

**Partner organisation** (Where there is more than one collaborating partner, please provide additional details):

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<td>1. <strong>Partner Organisations (300 words)</strong>&lt;br&gt;Summary of Partner Organisation(s) core activity/business and capacity to undertake this partnership/host a PhD student for the length of the project.</td>
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<td>2. <strong>Title of Doctoral Project:</strong></td>
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<td>3. <strong>Research Summary (100 words)</strong>&lt;br&gt;Summary of the proposed research project that will be comprehensible to non-specialists and suitable for PR and communication channels.</td>
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4. **Research Proposal (1,000 words)**
   Summary of:
   - Research question(s)/problem
   - Research context, methods and sources, originality/innovation and contribution to knowledge
   - Knowledge Exchange, Public Engagement & Impact

5. **Benefits to partner (200 words)**
   A CDA must demonstrate clear benefits to the partner. Summary of
   - How the research project as conceived contributes to delivery of the partner organisation’s strategic goals
   - How the project fits with the partner’s priorities and needs
   - How the project will benefit the partner

6. **Benefits to HEI (200 words)**
   Summary of:
   - Strategic alignment between partners
   - Added value to the HEI’s research environment
   - Benefits and potential further developments
7. **Supervision Arrangements**
   Each proposal must be supported by at least two academic supervisors designated as Primary/Lead Supervisor, Co-supervisors and/or Secondary Supervisor.

**Lead Supervisor (must come from the lead-HEI)**
Name:

Institution:

Email:

Discipline:

ECR (within six years of their first academic appointment): Yes/No

Supervision allocation (please indicate)
75% □
60% □
50% □

Total number of doctoral researchers supervising currently (as FTE):

Up to six most relevant research outputs:

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**Academic Supervisor 2**
Name:

Institution:

Email:

Discipline:

ECR (within six years of their first academic appointment): Yes/No

Supervision allocation (please indicate)
Supervision allocation (please indicate)
25% □
20% □
50% □
Total Number of students supervising currently (as FTE):

Up to six most relevant research outputs:

**Partner Supervisor**

Name: 
Email: 
Organisation: 
Position: 
Relevant experience: 

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8. **Supervisory expertise, research training environment and benefits to student (800 words)**

*Summary of:*
- *Strengths of the supervisory team for this project*
- *Value of the partnership*
- *Research environment and partnership and how it will support doctoral researcher and the project*
- *Training and skills development*

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9. **Project Management (300 words)**

*Project plan including summary of:*
- *How the project and supervisory team will be managed and supported*
- *Measures and milestones*
- *Management and contingency planning*
10. **Partnership Agreement (200 words)**
   
   Summary of:
   
   - Processes by which a formal partnership agreement will be put in place
   - Anticipated key elements of the agreement.

11. **Ethics and Integrity (300 words)**

   Please identify any ethical or safety issues attached to this research project and/or its impact plans and how these will be addressed. Please add a link to your lead HEI’s Ethics and/or Research Integrity policy.

12. **Studentship Recruitment (200 words)**

   Summary of:
   
   - Assessment of the likely pool of applicants for this project and how you intend to reach it.
   - How you will advertise the studentship and recruit the student to ensure the best doctoral candidate nomination is made.
13. **Confirmation of supervisory requirements**

One member of the proposed academic supervisors has previously supervised at least one doctoral candidate to successful completion. □

All academic supervisors have completed supervisory training for new supervisors before commencement of the studentship. □

All academic supervisors have completed an Updating Workshop/Briefing session in the past four years. □

SGSAH Supervisors’ Induction: *All supervisors must attend a SGSAH CDA Supervisors’ Induction. SGSAH will contact successful teams with the dates in due course.*